

Timor

Regular Font

a b e g

a e ae

*Addressing the Timor-Leste
National Pre-School Curriculum (1st Edition 2003)*

Timor Regular Font

Authors:

*Me. Aurora Pires FdCC
Barbara Woodberry*

*Timor Regular fonts are generated by John Creatorex
and freely available from the homepage of the website:*

www.schoolfonts.com.au

Publisher:

Lado-a-Lado Ltd

palmira.pires@gmail.com

*Pages within this manual MUST NOT be reproduced
without the written permission of the author.*

2011

Timor Regular Font

Background

Timor Regular font is the style of writing used in TaLiHa schools.

The electronic *Timor Regular* fonts enable a range of resources to be developed for the teaching of handwriting.

Directors / teachers may choose to use this font to make up worksheets and handouts.

Fonts and characters

There are five fonts available:

- Timor Regular
- Timor Regular Bold
- Timor Regular Dotted
- Timor Regular Outline
- Timor Regular Cursive.

Timor Regular

abcdefghijklmnoprstuxyz

ABCDEFGHIJKLMNOPRSTUVXYZ

1234567890

Timor Regular Bold

abcdefghijklmnoprstuxyz

ABCDEFGHIJKLMNOPRSTUVXYZ

1234567890

Timor Regular Font

Timor Regular Dotted

abcdefghijklmnoprstuvwxyz

ABCDEFGHIJKLMNOPRSTUVXYZ

1234567890

Timor Regular Outline

abcdefghijklmnoprstuvwxyz

ABCDEFGHIJKLMNOPRSTUVXYZ

1234567890

Timor Regular Cursive (NOT used in pre-school, ONLY primary)

abcdefghijklmnoprstuvwxyz

ABCDEFGHIJKLMNOPRSTUVXYZ

1234567890

Special Characters

The following special characters are also available in these fonts:

à á â ã é ê ì ñ ó ô õ ú ç

À Á Â Ã É Ê Í Ó Ú

Timor Regular Font

Background dotted lines

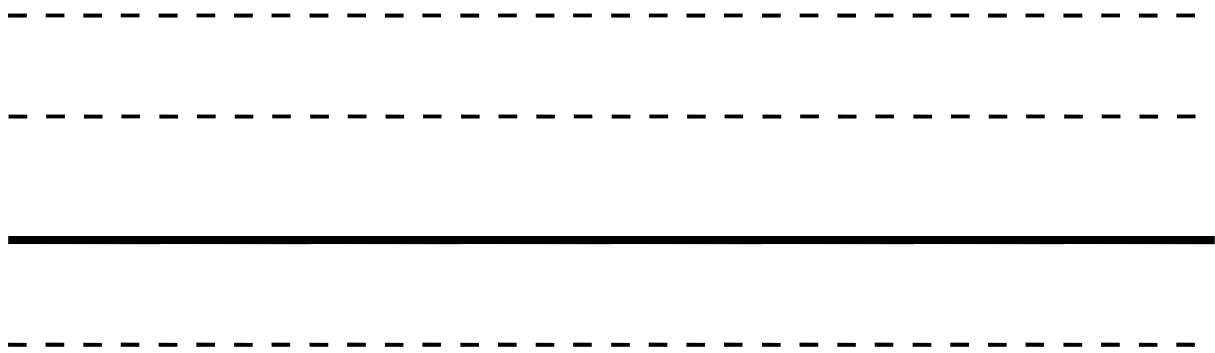
The electronic *Timor Regular* font includes the ability to draw background 'dotted thirds' which are essential for the teaching of handwriting. Lines guide the children:

- to reduce the size of their writing and
- position the letters correctly.

In a Word document these dotted third lines cannot be 'typed over'. You must place them into the document first, then type over them (see later).

How to produce dotted thirds

Type ~ (hold the shift key down) whilst in *Timor Regular* font (the example below is size 125 points which is ideal for pre-school)



Monkey guide



An image of a monkey is used to guide the children in recognising the three distinct handwriting areas. The reference line is the SOLID line, then there is upper (head), middle (body) and lower (tail).

Font sizes

The electronic *Timor Regular* font is small in size. The recommended font sizes are listed below.

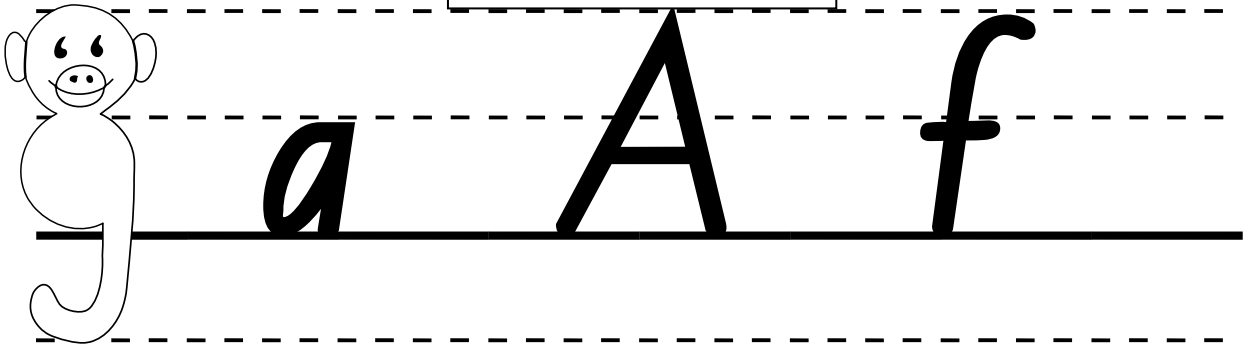
Readable **16+ points - for your ordinary documents**

Pre-school **125 points**

Primary **starts at 72 and decreases to 48 points by third class**

Timor Regular Font

Pre-Escolar – 125pts



1ª Classe – 72pts

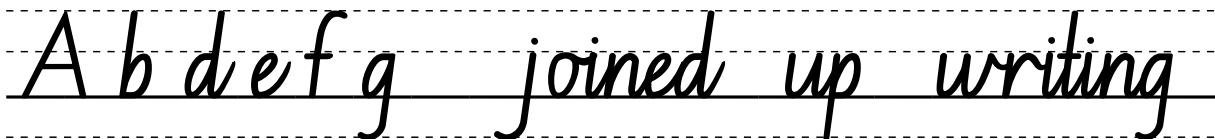


2ª Classe – 48pts



Hakerek letra dada hamutuk

3ª Classe – 48pts



Timor Regular Font

Font installation

There are a number of ways of installing a font. It is recommended that you find someone familiar with the process to help you. Once installed, the fonts will appear in the drop-down fonts box in Windows applications.

One method is described below:

Copy the six fonts into the Fonts folder on your computer – this folder is usually found under the Windows folder.

Go to that folder in Windows Explorer, click on one of the fonts and choose 'Install font'.

A second method works with some versions of Windows:

Windows > Start > Control Panel > Fonts and install from there.

Typing special characters

The 'ALT+X' method is used for the typing of Portuguese and Tetum special characters. The ALT key is next to the space bar. Hold this key down whilst also holding the 'x'

A list of two-character codes is given in the table below. These are typed FIRST and then 'ALT+X' is used to change the code into the required special character.

<i>grave</i>	<i>acute</i>	<i>circumflex</i>	<i>tilde</i>
<i>E0(zero) à</i> <i>CO À</i>	<i>E1 á</i> <i>C1 Á</i>	<i>E2 â</i> <i>C2 Â</i>	<i>E3 ã</i>
	<i>E9 é</i> <i>C9 É</i>	<i>EA ê</i>	
	<i>ED i</i> <i>CD Í</i>		
			<i>F1 ñ</i>
	<i>F3 ó</i> <i>D3 Ó</i>	<i>F4 ô</i>	<i>F5 õ</i>
	<i>FA ú</i> <i>DA Ú</i>		
<i>E7 ç</i>			

Remember: type the above code followed by 'ALT+X'

Timor Regular Font

Documents

A number of documents are also available for the use of teachers in preparing worksheets.

The Word documents require the *Timor Regular* fonts to be installed on your computer otherwise Word will substitute other fonts.

The pdf files DO NOT require the *Timor Regular* fonts to be installed.

Document name	Description	Uses
Alphabet.pdf	capital and lower case, separated into stroke pattern sets	Used when learning handwriting – as a master for copying
Dotted thirds landscape.pdf	blank master 3 sets of <i>dotted thirds</i> lines landscape, font size 125pts, with mouse at the beginning of the line	Used to print out paper for children to write on – Pre-school font size Could be laminated, written on with an appropriate pen and then writing erased for next use
Dotted thirds portrait.pdf	blank master, 4 sets of <i>dotted thirds</i> lines portrait font size 125pts with mouse at the beginning of the line	Used to print out paper for children to write on – Pre-school font size Could be laminated, written on with an appropriate pen and then writing erased for next use
Dotted thirds portrait SMALL.pdf	blank master, 11sets of <i>dotted thirds</i> lines, portrait, primary size 48pts, with mouse on first line	Used to print out paper for children to write on – Primary font size; also for adults learning the font Could be laminated, written on with an appropriate pen and then writing erased for next use

Timor Regular Font

Document name	Description	Uses
<p>Teacher template – watermark - portrait.doc</p> <p>['save as' the file each time you make a worksheet so that you keep the original]</p> <p>RECOMMENDED!</p>	<p>Portrait font size 125pts</p> <p>The dotted thirds are in the watermark</p> <p>User sets typing font at:</p> <ul style="list-style-type: none"> • Spacing before & after: 0 • Line spacing: single 	<p>For typing in Timor Regular on a dotted thirds background</p> <p><i>Lines cannot be removed</i></p>
<p>Teacher template - watermark - landscape.doc</p> <p>['save as' the file each time you make a worksheet so that you keep the original]</p> <p>RECOMMENDED!</p>	<p>Landscape font size 125pts</p> <p>The dotted thirds are in the watermark</p> <p>User sets typing font at:</p> <ul style="list-style-type: none"> • Spacing before & after: 0 • Line spacing: single 	<p>For typing in Timor Regular on a dotted thirds background</p> <p><i>Lines cannot be removed</i></p>
<p>Teacher template - text box - portrait.doc</p> <p>['save as' the file each time you make a worksheet so that you keep the original]</p>	<p>Portrait font size 125pts</p> <p>The dotted thirds are on the page and a text box is used to type text into</p> <p>User sets typing font at:</p> <ul style="list-style-type: none"> • Spacing before & after: 0 • Line spacing: single 	<p>For typing in Timor Regular on a dotted thirds background</p> <p><i>Lines can be removed if you want some blank space on the page</i></p> <p><i>Best for single page use</i></p>
<p>Teacher template - text box - landscape.doc</p> <p>['save as' the file each time you make a worksheet so that you keep the original]</p>	<p>Landscape font size 125pts</p> <p>The dotted thirds are on the page and a text box is used to type text into</p> <p>User sets typing font at:</p> <ul style="list-style-type: none"> • Spacing before & after: 0 • Line spacing: single 	<p>For typing in Timor Regular on a dotted thirds background</p> <p><i>Lines can be removed if you want some blank space on the page</i></p> <p><i>Best for single page use</i></p>

Timor Regular Font



This Manual is one of a series written for the professional development of Pre-school Teachers in Timor-Leste.

The professional development program specifically addresses Technical Knowledge whilst also developing the teachers in the areas of Language, Professionalism, and Teaching and Learning as outlined in the National Pre-school Teacher Competencies - Draft Edition 2004.

Reading to Children - for the Story

Literacy

Developing Gross Motor Skills

Developing Fine Motor Skills

Teaching Handwriting

Teaching Mathematics

Exploring Emotions

Developing Virtues

*For further information about these manuals contact
palmira.pires@gmail.com*

DO NOT REPRODUCE THIS MANUAL WITHOUT PERMISSION.